

SMALLBURGH PARISH COUNCIL

Minutes of the Parish Council Meeting held on the 14th July 2026 in Smallburgh Village Hall, commencing at 7:45pm

Present: Cllrs Mr T Urwin (Chair), Mr C Dean, Mr K Wilby, Mrs J Cavanagh, Mrs A Cousins and Mrs A Holmes

Apologies: Cllr T Hardingham

In attendance: Cllr Nigel Dixon (NNDC), Cllr Adam Varley (NCC), Clerk Charlotte Drew and four members of the public

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr T Hardingham

2. TO APPROVE THE MINUTES OF THE LAST MEETING

The minutes were approved and signed.

3. MATTERS ARISING – The Clerk said that Highways have emailed requesting the incident number for the advertising signs on the A149 – this has been sent to Highways and the clerk will forward on any further correspondence on this matter.

4. TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF THE CURRENT AGENDA – none declared

5. PUBLIC PARTICIPATION, COUNTY & DISTRICT COUNCILLOR & POLICE REPORT

County Councillor Adam Varley introduced himself and said that he wanted to ensure that the community has it's say at County Hall. Cllr Varley said that County have made the decision to scrap the Local Member Fund and the Community Project Fund, therefore small projects outside of the scope of Highways have no means of getting funding. Cllr Varley said that he has requested to revoke this decision but no response has been given so far. Cllr Varley said that Parish Partnership could still be running. Cllr Varley said that speeding has been addressed in Hoveton Parish on the Tunstead Road due to the new housing estate. The proposal is to have a 20mph speed limit in this area. It is currently at the preliminary stage. Cllr Varley said he was happy to take questions. Cllr Cousins asked if there is a process to question the decision regarding taking away the funding. Cllr Varley suggested writing a strongly worded letter. **Action Cllr Cousin agreed to draft a letter.**

District Councillor Nigel Dixon updated on the Local Plan and stated that the Council has not met the target for the delivery of new homes. 1.5 million by 2030. The local plan is currently under review and this target will be changed so that the new proposed target can be met. There is a consultation process for members of the public to have their say. Cllr Cousins asked whether they will increase the infrastructure in the areas where there will be an increase in new homes. Cllr Dixon said the infrastructure should match the increase housing. Cllr Dixon said that LGR has run into problems and we will have to wait and see what the new Prime Minister has in mind. Cllr Dixon said NNDC have introduced a Community Grant for small scale projects – maximum £250. He said to look at the website to get more information on this. Finally, Cllr Dixon said he wanted to make the Councillors aware that the updating of Cromer Pier is going to cost £2.4 million and NNDC are going to have to borrow money to fund this project. Cllr Dixon highlighted that it is difficult to get the district council to spend money east of North Walsham. There could be an increase in Council Tax to fund the pier project.

6. CORRESPONDENCE

- a) To note email re Norfolk ALC Update - **noted**
- b) To note email confirmation that the date of commencement of the dropped kerb will be 17th August 2026– **noted**
- c) To note email re Fire Safety Guidance and Posters - noted

7. FINANCIAL AND ADMINISTRATION

- a) To Review Monthly budget report – **reviewed and noted**
- b) To Review Bank Reconciliation – **reviewed and signed**
- c) To Consider options for the Tennis Court – Cllr Holmes said that she has created a survey monkey questionnaire so that Smallburgh Parishioners can have a say in what they want the tennis court area to be used for. It was suggested that this survey goes out with the Village Hall Newsletter. **Action Cllr Holmes to send this to Cllr Dean to include in the Village Hall Newsletter.**

8. INVOICES TO APPROVE FOR PAYMENTS

a) Parish Clerks salary (July)	258.97
b) HMRC Income tax	6.40
c) Mr C Dean (Plaque engraving)	55.00

Total payments £ 320.37

Payments agreed

Income

a) NNDC	3625.00
b) Launching	475.00
c) Moorings	720.00

Total Income £4820.00

Income Noted

9. HIGHWAYS ISSUES

- a) Advertising signs on the highway – this was discussed at Matter's Arising.

10. PLANNING MATTERS

- a) Applications for consideration:
- b) Notifications: None
- c) Outstanding: None
- d) Applications received after the agenda has been published: None

11. ITEMS FOR REPORTING FOR FUTURE MEETING – Decision on Tennis Courts, Poors Update

Next Meeting 8th September at 7.45pm
Meeting finished at 8:44

Signed:

Chairman